



**RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

Circular

Date: 6.07.2023

All the HOD's & members of **Library Committee** are here by Inform that **13th meeting** of constituted **Library Committee** will be held on **13.07.2023 at 3.30 PM**. In this regard all the committee members of **Library Committee** are informed to make yourself convenient to attend the meeting Without fail.

Venue: HOD Chamber – Library

Agenda:

1. To confirm the resolutions made on **Date:** 15.07.2022
2. To monitor the usage of the internet facility in digital library and sufficient band with.
3. To monitor the arrangement of racks and cleanliness of the shelves in the library.
4. To go for pest control measures in the library.

Copy to:

1. All HOD's
2. All members of Library Committee


PRINCIPAL



RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

Library Committee:

Library Committee had been constituted for the purpose of smooth functioning of the library and coordination with all Heads of the Department, faculty members, students and the management.

Objectives of Library Committee:

- To decide and adopt policies to govern the management and programme of the Library
- To prepare the annual budget, rules and regulations of the Library.
- The committee also looks into student complaints if any with respect to the Library.
- To develop collection of reading material useful to various branches.
- To provide various library services and facilities to the readers.
- To support research activities for Institutional progress and its quality development.
- To exchange information about the library and information requirements of the academic community of Departments Centers and students.

The major functions of the Library Committee:

- To formulate various policies related to library like, collection development, purchase, space etc.
- To propose library budget for the Institutes and department
- To propose library activities, programmes and services
- To propose library vision, strategy document
- To propose library and information literacy in the institute
- To formulate knowledge and information archiving and management policy at the institute.

Date of Meeting: 13.07.2023










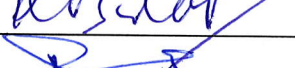
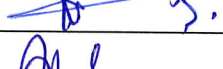
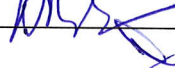
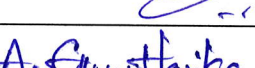
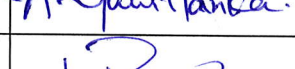
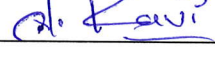
Venue: HOD Chamber – Library

Time: 3.30 PM to 4.30 PM

Meeting Agenda:

1. To confirm resolutions of the meeting held on 15.07.2022.
2. To monitor the usage of the internet facility in digital library and sufficient band with.
3. To monitor the arrangement of racks and cleanliness of the shelves in the library.
4. To go for pest control measures in the library.

Members Present:

S.No	Name of the Employee	Role	Signature
1	Dr. T. Jayachandra Prasad	Chairman	
2	Dr. K. Muralidhara Reddy	Member	
3	Dr. K. Mallikarjuna	Member	
4	Mr. C. Krishnamraju	Member	
5	Mr. M Shiva Kumar	Member	
6	Dr. Gopu Srinivasulu	Member	
7	Dr. V. Nagabaskar Reddy	Member	
8	Dr. K. Tirupathi Reddy	Member	
9	Dr. K. Subba Reddy	Member	
10	Dr. D. Surya Narayana Rao	Member	
11	Dr. N. Ravi	Member	
12	Dr. A. Bala Krishna	Member	
13	Dr. Kousar Basha	Member	
14	One Student Representative(UG)	Member	
15	One Student Representative(PG)	Member	

Resolutions:

1. The resolution of the meeting held on 15.07.2022 has been approved.
2. Committee suggested to improve the digital library facility to the students and staff. Necessary arrangements should be procured by the HOD Library with respect to the internet facility for this purpose.
3. Committee suggested to go for adopting the pest control measures atleast once in a semester.

Conclusion: The meeting has concluded with thanks to the chairman


Chairman

(Dr.T. Jayachandra Prasad)

Library Committee



RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

Circular

Date: 08.07.2022

All the HOD's & members of **Library Committee** are here by Inform that **12th meeting** of constituted **Library Committee** will be held on **15.07.2022 at 3.30 PM**. In this regard all the committee members of **Library Committee** are informed to make yourself convenient to attend the meeting Without fail.

Venue: HOD Chamber – Library

Agenda:

1. To confirm the resolutions made on **Date:** 12.07.2021
2. Awareness programs on Library resources and programs.
3. Identify text books and reference books for the next coming semester.

Copy to:

1. All HOD's
2. All members of Library Committee


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- To propose library activities, programmes and services
- To propose library vision, strategy document
- To propose library and information literacy in the institute
- To formulate knowledge and information archiving and management policy at the institute.

Date of Meeting: 15.07.2022

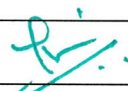
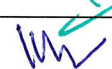
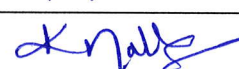
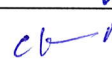
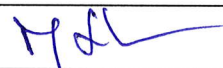

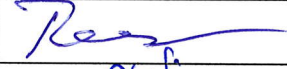


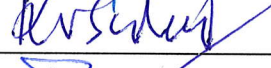
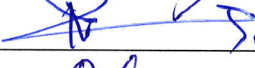

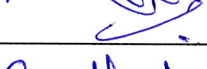
Venue: HOD Chamber – Library

Time: 3.30 PM to 4.30 PM

Meeting Agenda:

1. To confirm resolutions of the meeting held on 12.07.2021.
2. Awareness programs on Library resources and programs.
3. Identify text books and reference books for the next coming semester.

Members Present:

S.No	Name of the Employee	Role	Signature
1	Dr. T. Jayachandra Prasad	Chairman	
2	Dr. K. Muralidhara Reddy	Member	
3	Dr. K. Mallikarjuna	Member	
4	Mr. C. Krishnamraju	Member	
5	Mr. M Shiva Kumar	Member	
6	Dr. Gopu Srinivasulu	Member	
7	Dr. V. Nagabaskar Reddy	Member	
8	Dr. K. Tirupathi Reddy	Member	
9	Dr. K. Subba Reddy	Member	
10	Dr. D. Surya Narayana Rao	Member	
11	Dr. N. Ravi	Member	
12	Dr. A. Bala Krishna	Member	
13	Dr. Kousar Basha	Member	
14	One Student Representative(UG)	Member	A. Gurutlanika
15	One Student Representative(PG)	Member	A/L Reddy

Resolutions:

1. The resolution of the meeting held on 12.07.2021 has been approved.
2. Members briefed the number of awareness programs conducted to the new joinings of the college.
3. Chairman of the committee suggested the members to send circular to the respective HODs with respect to the new editions of the text books and references.

Conclusion: The meeting has concluded with thanks to the chairman


Chairman.

(Dr.T. Jayachandra Prasad)

Library Committee



**RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

Circular

Date: 10.07.2021

All the HOD's & members of **Library Committee** are here by inform that **11th meeting** of constituted **Library Committee** will be held on **12.07.2021 at 3.30 PM**. In this regard all the committee members of **Library Committee** are informed to make yourself convenient to attend the meeting without fail.


Venue: HOD Chamber - Library

Agenda:

1. To confirm the resolutions made on **Date:** 15.07.2019
2. To review IEEE Digital Library enhancements and effectiveness.
3. To review the adaptability of COVID SOP in the library.

Copy to:

1. All HOD's
2. All members of Library Committee


PRINCIPAL
Dr. T. JAYACHANDRA PRASAD
M.E,Ph.D.,
PRINCIPAL
R G M College of Engg. & Tech.,
(Autonomous)
NANDYAL-518 501, Nandyal (Dt), A.P.



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Date of Meeting: 12.07.2021

Venue: HOD Chamber - Library

Time: 3.30 PM to 4.30 PM

Meeting Agenda:

1. To confirm resolutions of the meeting held on 15.07.2019.
2. To review IEEE Digital Library enhancements and effectiveness.
3. To review the adaptability of COVID SOP in the library.

Members Present:

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2	Dr.K. Muralidhara Redy	Member	
3	Dr. A. Satish	Member	
4	Mr. C. Krishnamraju	Member	
5	Mr. M Shiva Kumar	Member	
6	Dr. Gopu Srinivasulu	Member	
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8	Dr. K. Tirupathi Reddy	Member	
9	Dr. K. Subba Reddy	Member	
10	Dr. D. Surya Narayana Rao	Member	
11	Dr. N Ravi	Member	
12	Dr. A. Bala Krishna	Member	
13	Dr. Kiran Kumar	Member	
14	One Student Representative(UG)	Member	
15	One Student Representative(PG)	Member	

Resolutions:

1. The resolutions of the meeting held on 15.07.2019 has been approved.
2. Committee appreciated the Library Department for effective usage of IEEE Digital Library.
3. Committee also agreed upon the guidelines to be followed in accordance with the pandemic.

Conclusion: The meeting has concluded with thanks to the chairman


Chairman
(Dr.T. Jayachandra Prasad)
Library Committee